

MOUNTAIN LAKES DISTRICT

A Four-Season Recreational Community
and Village District of the Town of Haverhill, NH



Annual Meeting
March 14, 2020



In Memory of Shaun Julia Trapletti 1995-2019



"Shaun Trapletti was music. She was a gifted singer who enjoyed playing the ukulele, piano, and guitar, and recorded many of her jam sessions to share her talents with the world. She had a passion for gardening, growing many different types of vegetables and her favorite, sunflowers. She recognized the beauty in all of nature and did everything she could to protect our environment by supporting the bees, butterflies and dragonflies."

"Shaun was surrounded by a large and close-knit group of friends, who not only loved her deeply, but were inspired by her. Shaun touched everyone she met. She loved people whole-heartedly and her ability to connect with others was truly unique."

-quoted from Shaun's obituary published Sept. 26, 2019 in The Bridge Weekly

She grew up here in Mountain Lakes and there are tons of wonderful stories of how she touched lives around her, both in our community and way beyond, as she shared her incredible gifts of music, laughter, love and friendship.

Tragically, Shaun, age 24, passed away September 17, 2019, in a car accident.

We send our love and prayers to her family, especially her parents, Frank and Barbara. And we send a BIG THANK YOU to Shaun for warming so many hearts and brightening so many lives with her own.

"Be the reason someone believes in good people."

MOUNTAIN LAKES

ANNUAL REPORT

for the year

2019



A Four-Season Recreational Community since 1965

A Village District of the Town of Haverhill, NH since 1976



Mountain Lakes District Officers & Staff

Moderator	Christopher Demers
Assistant Moderator	Robert Roudebush
Commissioners	Robert Long, Chairman Michael Roberts Mark Johanson
District Clerk	Karen Rajsteter
Treasurer	Robert Roudebush
Assistant Treasurers	Darlene Simboli Laraine King
Maintenance & Water Supervisor	Donald Drew
District Administrator	Kristi Garofalo
Zoning Officer	Michael "Finn" Finnegan





MOUNTAIN LAKES DISTRICT OFFICE

75 White Mountain Road

Phone: 603-787-6180

Fax: 603-787-2154

District email: MLDAdmin@mountainlakesnh.com

Office Hours: Monday thru Thursday 10:00 am to 3:00 pm

MOUNTAIN LAKES DISTRICT 2019 BOARDS AND COMMITTEES

Many thanks to those who have donated time and talent for the good of our community!

Planning Board

Michael Roberts, Ex-Officio Commissioner

Robert Roudebush, Chair

Mike Bonanno, Chair

Don Dubrule, Vice Chair

Polly Bonanno

John Hakola

Alternates:

David Martella

Thomas Eighmy

Walter Hunt

Zoning Board of Adjustment

Karen Rajsteter, Chair

Marcia Selent

Beverly Colson

Peter Olander

Laraine King

Alternates:

Joe McQueeney

Roger Warren

David Selent

Ed Rajsteter

Patricia Brady



A big THANK YOU to those who contributed the wonderful photos found throughout our annual report, including Mark & Linda Johanson, Barbara Keating, Cindy Berenson, and especially our unofficial District Photographer, Joe McQueeney.

Budget Committee

Robert Roudebush, Chair

Darlene Simboli

Chris Roberts

Mark Johanson

Laraine King

Brian Loutrel

Don Drew

Kristi Garofalo

Recreation Committee

Bob Long, Ex-Officio Commissioner

Barbara Keating, Co-Chair

Cindy Berenson, Co-Chair

Linda Johanson

Dottie Long

Marcia Selent

Alternate:

Polly Bonanno

Water Committee

Mark Johanson, Ex-Officio Commissioner

Ken King, Chair

Tony Salvucci, Vice Chair

Robert Roudebush

Ed Rajsteter

Patricia Brady

Peter Olander

Don Drew

Joint Loss Management Committee

Mike Roberts, Ex-Officio Commissioner/Chair

Linda Johanson

Don Drew

Kristi Garofalo

Katie Bentley



MOUNTAIN LAKES DISTRICT 2020 Meeting Schedule



All meetings are public and all are welcome – and encouraged – to attend!

Commissioners Meetings

2nd Monday of every month at 6:00 pm except
July and August meeting is held on the 2nd Saturday at 9:30 a.m.
Place: District Office / Lodge in July and August

Planning Board Meetings

3rd Thursday of every month
Place: District Office
Time: 6:30 p.m.

Water Committee Meetings

1st Thursday of every month
Place: District Office
Time: 8:00 a.m.

Recreation Committee Meetings

Meetings: As Posted
Place and Time: As Posted

Budget Committee, Zoning Board of Adjustment and Joint Loss Management (Safety) Committee

Meetings: As Needed
Place and Time: As Posted

PLEASE NOTE:

*Dates, places and times of all meetings are subject to change. Please check the notices posted at the District Office or on our website:
www.mountainlakesnh.com for the most current meeting information.*

WATER CONSERVATION TIPS

- ◆ Turn off the faucet while shaving or brushing your teeth.
- ◆ Take a shower rather than a bath.
- ◆ Wait until the washer or dishwasher is full before running it to get the most out of each load.
- ◆ Check your toilets for leaks regularly to ensure you're not wasting water. A leaky toilet can waste 200 gallons every day!
- ◆ Water outdoor plants with a watering can rather than a hose.
- ◆ Speaking of hoses, use a bucket to wash vehicles, bikes, water craft, etc. and save the hose for rinsing, and ...
- ◆ ... use a broom instead of a hose to clean decks, walkways and steps.
- ◆ For landscaping, use hardy plants that don't need a lot of water.
- ◆ It's easier to notice leaky faucets indoors, but don't forget to check outside pipes, faucets and hoses for leaks, too.

**IF YOU HAVE A WATER
EMERGENCY, CALL
603-615-6829!**

MOUNTAIN LAKES WATER THINGS TO KNOW

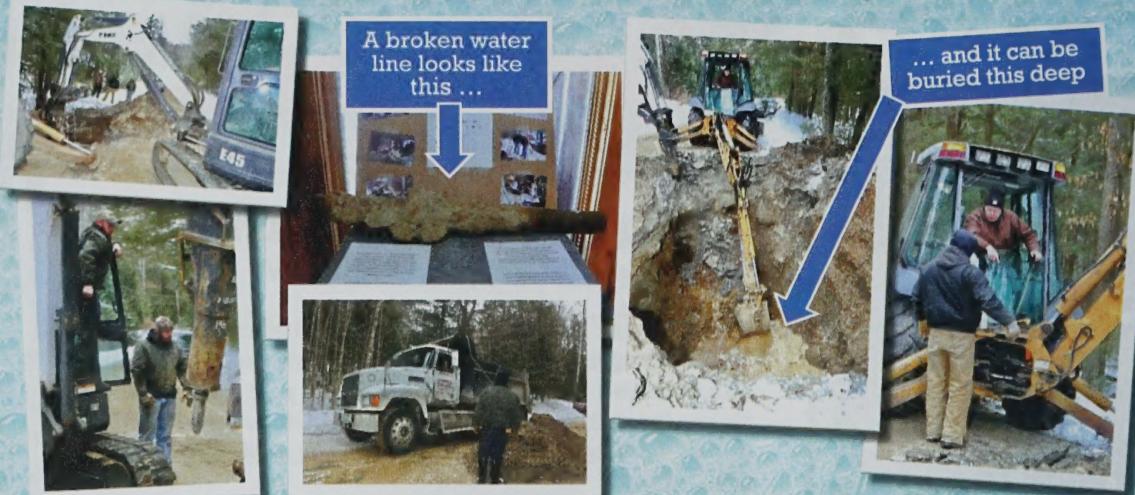
- Please report moisture/ice on windows in unoccupied houses, unusual puddles or running water along the roads, or discolored water or low pressure in your home. You can report these symptoms to the District Office 603-787-6180 or call the **Water Emergency number at 603-615-6829 after hours**.
- For seasonal water shutoffs, please contact Don Drew (Water/Maintenance Manager) at the District Office to make arrangements.
- Please consider installing a freeze alarm to protect your home in case of power failures. If you're looking for info on alarm(s) to use, please contact the District Office.
- Please give the District Office your up-to-date emergency contact information so we can reach you if there is an issue with your home.
- If a water break was repaired in your area, you may have discolored water when the system recharges. It's okay to let your water run until it's clear.

A running bathroom faucet = 2 gallons per minute!

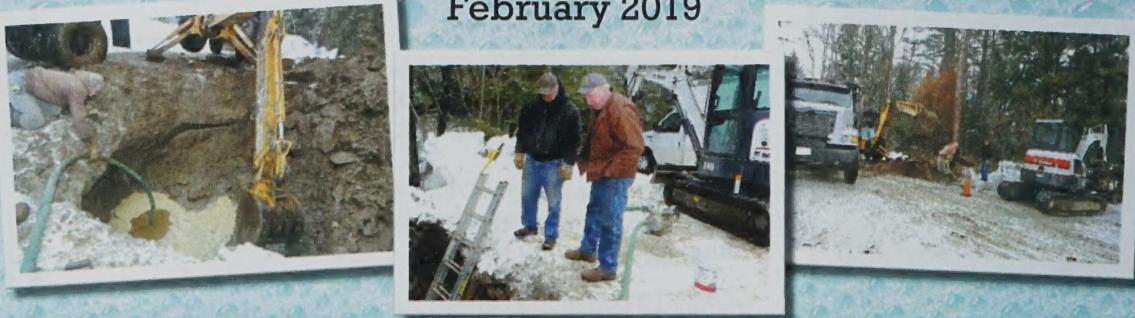
The average American household wastes nearly 10,000 gallons each year from easy-to-fix water leaks! Fix A Leak Week is March 16 to 22, 2020 – celebrate by seeing how many leaks you can find!

Mountain Lakes Water Department - 2019

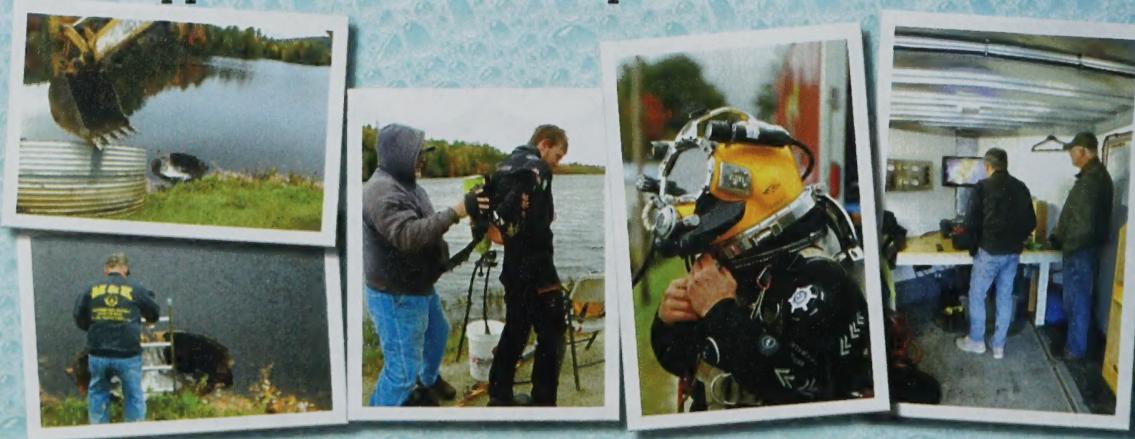
Bear Road Water Main Break – February 2019



White Mountain Road/Rogers Road Water Main Break – February 2019



Upper Dam Outlet Dive Inspection – October 2019





Mountain Lakes District Commissioners 2019 Report



On behalf of the Mountain Lakes District Commissioners, the following is a summary of the 2019 District projects and notable events:

Mountain Lakes Village District Water Department:

Update-Water Department Changes:

2019 was the first time we had an external contractor overseeing the day to day monitoring of our system and providing emergency response to high water use that typically means a water line break. Throughout the year, we had several breaks and the response times were minimal and the repairs were completed well within expected timeframes. There are multiple reasons for the success of what we are experiencing now and we would like to identify a few of them.

- Don Drew, MLD Water Department Manager consistently provides oversight and input to the Water Committee. This is invaluable as the Water Committee is involved with ongoing projects and they are consistently looking at ways to improve the system. He routinely interacts with our contractor providing hands on training and monitoring results. This ensures we are providing a quality product to the community.
- Oversight by the Water Committee continually looking at ways to manage and optimally operate our water system and provide input and guidance to the Commissioners.
- The SCADA (Supervisory Control and Data Acquisition) system installed in 2018 has proven to be a great added resource that significantly reduces the time in identifying when we have a problem in the system. The SCADA system allows us to monitor the system remotely and automatically sends out emails and pages to the on-call technician.
- Hoods Plumbing and Heating has an outstanding staff who are committed to our needs as they arise. They also have the equipment and materials available to identify the problem and perform repairs in a prompt and efficient manner.

Overall, the changes we have made over the last few years have had a positive effect on the operation and maintenance of the water system.

Water Sourcing Project:

We are continuing to work on the development of the well we drilled in 2017. It has been a bit frustrating for the team as this well has presented many challenges beginning with the MTBEs contaminate issue that was resolved in late 2018. We are continuing to work with Nobis, our engineering firm, and the NH Department of Environmental Services Water Bureau. Our goals are to

follow the direction mandated by the state including pumping and testing and ultimately determine if we have a well that will produce the required amount of water to justify the cost of installation and implementation.

Tony Salvucci:

With sadness we inform you Tony Salvucci passed away January 5, 2020. Tony was an integral part of the community, and in particular the Water Committee, for many years. He will be missed by the Water Committee team and many others within the Community.

Dams:

Lower Emergency Spillway:

As required by the NH Dam Safety Bureau, the Lower Dam Emergency Spillway was redesigned and constructed to the technical specifications provided by our engineering firm, Dubois & King. The NH Dam Safety Bureau was involved throughout the process and has completed their final inspection and signed off on the project.

Spillway from Upper to Lower Lake on the causeway:

The spillway and Dam were due for an inspection in 2019. The NH Dam Safety Bureau requested we have a video inspection of the entire spillway completed and forwarded to them prior to the inspection. This was completed and the results were positive. During the onsite meeting with the Dam Bureau, we were informed that the spillway was in good shape and would not require any major repairs for at least 10 years. We are awaiting the final report that will include some other work that will be required on the downslope of the Upper Lake along the causeway.

MLD Planning Board:

The Mountain Lakes District Planning Board is comprised of a Chair, Vice Chair, 2 regular and 4 alternate members, an ex-officio Commissioner and a Zoning Officer. They meet the third Thursday each month at the MLD Office. The Planning Board prepared and submitted 7 separate warrant articles specifying changes to the Mountain Lakes Zoning Ordinance. This took a tremendous amount of time and effort by the Planning Board team. The team spent time researching and discussing the articles to ensure all were in agreement. They presented the articles at 2 public meetings as required to ensure the community was well aware of the pending changes. The articles were presented at the 2019 Annual Meeting and all were adopted.

As Commissioners, we realize that we are blessed with our permanent staff, Don Drew and Kristi Garofalo, our Summer Staffers, Lodge Attendant and all who participate on committees, boards and events. There appears to be an ever-present theme by all involved and that is "What can we do to make it even better"? Thank you all for your continued efforts and dedication to this wonderful community.

Respectfully Submitted,
Bob Long, Chairman
Mountain Lakes District Board of Commissioners



MOUNTAIN LAKES RECREATION PROGRAM



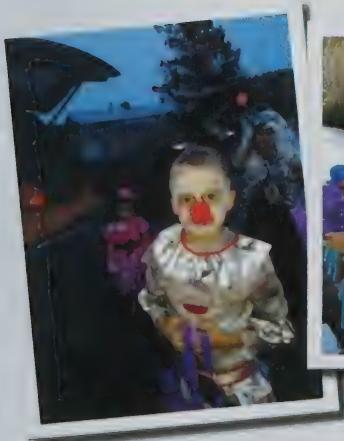
On behalf of the Mountain Lakes Commissioners and Community, we express our appreciation to all who have contributed to the 2019 Recreational events and activities:

- To the Recreation Committee which has done an outstanding job with identifying and implementing activities that have been attended and enjoyed by many.
- To the Summer Staff led by Katie Beckley and Donny Bowman who were instrumental in the overall success of our Summer Program. This was accomplished by Donny and his team ensuring our beaches and pool areas were safe, Katie and her team managing the snack bar, handling boat rentals, and organizing games and activities for our guests.
- Also, we especially appreciate the multiple volunteers who have stepped up to assist with events and activities!

We received positive feedback from multiple individuals throughout the year indicating that the overwhelming majority of the community is pleased with the efforts and the results of all that contribute to the Recreational success of the Mountain Lakes District.

This is a direct result of the individuals referenced above!

Thank you all for your commitment, contributions and dedication to the success of Mountain Lakes' Recreational activities!



Mountain Lakes 2019 Rec Events

(well, some of them 😊)

Trunk Or Treat



Pancake Breakfast



Blindfold Canoe Race



WinterFest 2019



Paint N Sip



Pig Roast



Village District of Mountain Lakes New Hampshire Warrant 2020

To the inhabitants of Mountain Lakes in the County of GRAFTON in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: **SATURDAY, MARCH 14, 2020**

Time: **10:30 AM**

Location: **MOUNTAIN LAKES DISTRICT LODGE**

Details: **73 Lodge Lane (off Valley Road) Woodsville, NH**

Article 01 Appropriate Funds for General Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred Twenty Six Thousand Four Hundred Sixty Dollars (\$226,460) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Commissioners recommend this article. (Majority vote required)

Article 02 Appropriate Funds for Water Dept. Operations

To see if the District will vote to raise and appropriate the sum of One Hundred Eighty Thousand Three Hundred Fifty Three Dollars (\$180,353) for the operation of the Mountain Lakes Water Department, with said funds to come from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

Article 03 Appropriate Funds to Water Emergency Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Seven Thousand and Fourteen Dollars (\$7,014) to be added to the Water Emergency Capital Reserve Fund (established in 1993, revised 1995 and 2015). This sum to be funded from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

Article 04 Appropriate to WD Capital Improvement Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Five Thousand Seven Hundred Eighty Eight Dollars (\$5,788) to be added to the Mountain Lakes Water Department Capital Improvement and Maintenance Capital Reserve Fund (established in 1992, revised 2003 and 2018). This sum to be funded from Water Department User Fees. The Commissioners recommend this article. (Majority vote required.)

Article 05 Appropriate to Facility Maintenance, Improvement & Equipment Capital Reserve Fund from General Operations Fund Balance

To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Mountain Lakes Facility Maintenance, Improvement and Equipment Capital Reserve Fund (established in 1990, revised in 2016). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required.)

Article 06 Appropriate to General Operations Legal Expenses Capital Reserve Fund from General Operations Fund Balance

To see if the District will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be added to the Mountain Lakes General Operations Legal Expenses Capital Reserve Fund (established in 2014). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 07 Appropriate to Planning Board Legal Expenses Capital Reserve Fund from General Operations Fund Balance

To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the Mountain Lakes Planning Board Legal Expenses Capital Reserve Fund (established in 2014). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 08 Appropriate to Planning Documents Updates Capital Reserve Fund from General Operations Fund Balance

To see if the District will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Mountain Lakes Planning Documents Updates Capital Reserve Fund (established in 2016, revised in 2018). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 09 Appropriate to Future Dam Projects Capital Reserve Fund from General Operations Fund Balance

To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Mountain Lakes Future Dam Projects Capital Reserve Fund (established in 2016). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 10 To Establish MLD Infrastructure Capital Reserve Fund, Appropriate Funds, and Name Agents

To see if the District will vote to establish a Mountain Lakes District Infrastructure Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing, updating, and improving District infrastructure; and to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in this fund. Further, to name the District Commissioners as agents to expend from said fund. The Commissioners recommend this article. (Majority vote required)

Article 11 Change Purpose of Office Software Capital Reserve Fund and Name Agents

To see if the District will vote to change the purpose of the existing Mountain Lakes Office Software Capital Reserve Fund (established in 2018) to the Mountain Lakes Office Software and Equipment Capital Reserve Fund for the purpose of maintaining and purchasing office software and equipment. Further, to name the District Commissioners as agents to expend from this fund. The Commissioners recommend this article. (2/3 vote required)

Article 12 Appropriate to Office Software Capital Reserve Fund from General Operations Fund Balance

To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Mountain Lakes Office Software [and Equipment] Capital Reserve Fund (established in 2018, potentially amended in Article 11 of the 2020 Warrant above). If Article 11 fails, this article shall still be considered. This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 13 Changes to MLD Water Tariff

To see if the District will vote to adopt the following changes to the Mountain Lakes Water Department Water Tariff:

- 1) to change paragraph 22 "Terms of Payment" to read: "Payments of the annual general service rate shall be due and payable upon receipt of the annual bill. Payments can be made by cash, check, credit card, debit card, Electronic Funds Transfer (EFT) or Automated Clearing House (ACH) payment. Payments received by the MLD Water Department will be first applied against interest, then to past due invoices, then to current bills due."
- 2) to change paragraph 23 "Interest" to read: "One percent (1%) interest will be charged per month on all accounts unpaid after thirty (30) days from the date of the invoice."

(Majority vote required)

Article 14 Authority to Accept Personal Gifts

To see if the District will vote to authorize the District Commissioners to accept gifts of personal property, other than cash, to the District for any public purposes. This authorization, in accordance with RSA 31:95-e, shall remain in effect until rescinded by a vote of the village district meeting. (Majority vote required)

Article 15 Authority to Issue Tax Anticipation Notes

Shall the District accept the provision of RSA 33:7 providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the District Commissioners to issue tax anticipation notes? (Majority vote required)

Article 16 Authority to Set and Establish Fees

To see if the District will vote to authorize the District Commissioners to establish and amend fees, pursuant to RSA 41:9-a and RSA 52:3-a, I, such fees to be established or amended only after a public hearing with notice posted and published seven (7) days before the hearing. (Majority vote required)

Article 17 Elect District Officers

To elect the following District officers: 1) A Commissioner for a term of three (3) years. 2) A District Clerk for a term of one (1) year. 3) A Treasurer for a term of one (1) year. 4) A District Moderator for a term of two (2) years.

Article 18 Any Other Legal Business

To transact any other business that may be legally brought before the District Meeting.

Given under our hands, MARCH 14, 2020

We certify and attest that on or before February 21, 2020, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Mountain Lakes District Office and local post offices, and delivered the original to the Village Clerk to be kept on file at the Mountain Lakes District Office.

Robert F. Long
Commissioner, Chairman

Michael A. Roberts
Commissioner

Mark Johanson
Commissioner

2019/2020 BUDGET & ASSESSMENT OVERVIEW*

*Does not include Water Fund

	2019 BUDGET	2020 PROPOSED BUDGET
GEN OP ASSESSMENT NEEDED	182,845	180,110
RECREATION ASSESSMENT NEEDED	39,225	36,275
LODGE ASSESSMENT NEEDED	<u>9,925</u>	10,075
Regular Budget Total	231,995	226,460
PLUS WARRANTS FROM ASSESSMENT	<u>8,000</u>	10,000
Total Revenue Needed	239,995	236,460
Less Projected District Income	10,495	10,333
Total Assessment Needed	229,500	226,127
		2020 PROJECTED ASSESSMENT

COMPARISON DATA:

2019 PROJECTED ASSESSMENT	229,500
2019 ACTUAL ASSESSMENT	229,619
2018 PROJECTED ASSESSMENT	224,485
2018 ACTUAL ASSESSMENT	226,089
2017 PROJECTED ASSESSMENT	222,930
2017 ACTUAL ASSESSMENT	223,072
2016 PROJECTED ASSESSMENT (CORRECTED)	226,554
2016 ACTUAL ASSESSMENT	226,829
2015 PROJECTED ASSESSMENT	227,717
2015 ACTUAL ASSESSMENT	223,168

**Mountain Lakes District - GENERAL OPERATIONS
PROPOSED BUDGET FOR 2020**

With 2019 Balances as of December 31, 2019

(NOTE: Fiscal Year Runs Jan. 1 to Dec. 31)

	2019 Actual	2019 Budget	2020 Requested Budget
Revenues			
4002-1 - BUILDING PERMITS	1,005.00	500.00	500.00
4003-1 - BATH RECREATION FEES	1,250.00	1,000.00	1,000.00
4005-1 - INTEREST REVENUE	68.83	50.00	50.00
4006-3 - LODGE RENTAL INCOME	2,350.00	2,500.00	2,500.00
4012-2 - BOAT RENTALS REVENUE	760.00	1,100.00	1,000.00
4015-1 - MISC. REVENUE-GEN OP	77.75	100.00	100.00
4016-2 - SNACK REVENUE	1,693.71	2,000.00	2,000.00
4018-1 - BATH WATER SVC FEES	3,245.00	3,245.00	3,183.00
4020-1 - TAXES RECD-HAVERHILL	229,619.00	229,500.00	\$226,127.00
Total Revenues	240,069.29	239,995.00	\$236,460.00

Expenditures			
5002-1 - COMMISSIONER	9,000.00	9,000.00	9,000.00
5004-1 - TREASURER	750.00	750.00	750.00
5006-1 - CLERK	125.00	125.00	125.00
5008-1 - MODERATOR	125.00	125.00	125.00
5009-1 - ZONING OFFICER	2,943.75	3,800.00	3,500.00
5010-1 - DISTRICT ADMIN	23,229.27	22,590.00	23,845.00
5012-1 - MAINTENANCE MGR	31,704.58	30,830.00	32,591.00
5013-1 - MAINTENANCE ASSISTANT	2,944.25	3,000.00	3,000.00
5014-1 - PROF. SERVICES - CPA	0.00	1.00	1.00
5016-2 - REC. PROGRAM DIRECTOR	4,712.00	5,500.00	5,500.00
5018-2 - LIFEGUARDS	10,214.33	13,500.00	13,500.00
5019-2 - SNACK BAR	598.12	1,200.00	1,000.00
5020-2 - SNACK ATTENDANTS	4,339.27	4,000.00	4,000.00
5022-2 - LODGE ATTENDANT	726.50	1,850.00	1,100.00
5026-1 - FICA EXPENSE-GEN OP	4,692.22	4,600.00	4,800.00

	2019 Actual	2019 Budget	2020 Requested Budget
5026-2 - FICA EXPENSE-REC	1,271.68	1,950.00	1,900.00
5028-1 - UNEMP INSURANCE	500.00	500.00	500.00
5030-1 - WORKERS COMP	1,270.09	2,463.00	2,153.00
5035-1 - WGSB DAM LOAN	7,751.29	7,755.00	7,600.00
5037-1 - WGBS WATER LOAN	30,425.00	30,425.00	29,665.00
5038-1 - PASS LOWER DAM LOAN	16,210.04	16,400.00	16,400.00
5042-1 - AUDIT EXPENSE	3,500.00	3,500.00	3,500.00
5043-1 - HEALTH INSURANCE	2,291.82	5,043.00	2,740.00
5044-1 - NH RETIREMENT	0.00	4,578.00	0.00
5046-1 - LIABILITY INSURANCE	1,758.38	1,835.00	1,890.00
5048-1 - OFFICE SOFTWARE	1,298.02	2,000.00	1,500.00
5049-1 - OFFICE SUPPLIES	1,360.38	1,500.00	2,500.00
5051-1 - PHONE/INTERNET-GEN OP	3,420.42	3,000.00	3,200.00
5051-2 - PHONE-REC POOL	176.86	250.00	250.00
5051-3 - PHONE/INTERNET-LODGE	1,145.45	1,050.00	1,200.00
5052-1 - ELECTRICITY-GEN OP	4,058.13	3,800.00	3,900.00
5052-2 - ELECTRICITY-REC	1,044.81	1,400.00	1,200.00
5052-3 - ELECTRICITY-LODGE	1,067.09	1,200.00	1,200.00
5054-1 - FUEL/PROPANE-GEN OP	1,386.94	2,000.00	2,000.00
5054-2 - FUEL/PROPANE-REC	0.00	500.00	500.00
5054-3 - FUEL OIL-LODGE	4,656.45	4,000.00	4,000.00
5056-1 - PRINTING/AD-GEN OP	792.75	700.00	700.00
5058-1 - WATER CHARGE-GEN OP	575.00	575.00	575.00
5058-2 - WATER CHARGE-REC	575.00	575.00	575.00
5058-3 - WATER CHARGE-LODGE	575.00	575.00	575.00
5060-1 - CONSULT/TRAINNG-GENOP	2,289.69	2,350.00	2,350.00
5060-2 - CONSULT/TRAINING-REC	325.00	750.00	750.00
5062-1 - FEES/REGISTRNS-GENOP	1,262.50	1,800.00	1,800.00
5064-1 - FACILITY OPER-GEN OP	8,887.47	7,000.00	7,000.00
5064-2 - FACILITY OPER-REC	1,458.29	3,000.00	2,000.00
5064-3 - FACILITY OPER-LODGE	1,727.62	1,500.00	1,500.00
5065-1 - SNOWPLOW/MOWING-GENOP	3,535.00	3,100.00	3,400.00
5065-3 - SNOWPLOW/MOWING-LODGE	2,450.00	2,700.00	2,200.00
5066-1 - BEAUTIFICATN/WILDLIFE	330.07	750.00	2,100.00
5067-1 - FIREWORKS	2,500.00	2,500.00	2,500.00
5068-1 - SPECIAL EVENTS-GENOP	466.74	500.00	500.00
5068-2 - SPECIAL EVENTS-REC	799.62	1,250.00	1,000.00
5072-3 - EQUIP PUR/MAINT-LODGE	1,500.00	1,600.00	1,600.00

	2019 Actual	2019 Budget	2020 Requested Budget
5074-1 - MILEAGE	1,241.36	750.00	1,200.00
5082-2 - BEACH/POOL MAINT.	2,747.78	3,500.00	3,000.00
5096-1 - PLANNING BOARD	870.70	500.00	500.00
Total Expenditures		215,606.73	231,995.00
Plus WARRANT ARTICLES FUNDED BY ASSESSMENT			226,460.00
		10,000.00	
			\$236,460.00
Less PROJECTED NON-TAX REVENUE			\$10,333.00
ASSESSMENT REVENUE NEEDED			\$226,127.00

Mountain Lakes District - WATER DEPARTMENT

PROPOSED BUDGET for 2020

With 2019 Balances as of December 31, 2019

(Note: Fiscal Year Runs Jan. 1 to Dec. 31)

	2019 Actual	2019 Budget	2020 Requested Budget
Revenues			
2-4003 - WD HOOKUPS	\$ 1,300.00	\$ 1,200.00	1,200.00
2-4005 - WD INTEREST REVENUE	3,592.48	750.00	750.00
2-4019 - WATER REVENUE-DISTRICT	178,027.00	176,525.00	179,400.00
2-4019B - WATER REVENUE-BATH	11,885.00	11,865.00	11,805.00
Total Revenues	194,804.48	190,340.00	\$193,155.00
Expenditures			
2-5010 - WD DISTRICT ADMIN	14,921.44	15,060.00	15,781.00
2-5014 - WD PROF SERVICES-CPA	0.00	1.00	1.00
2-5038 - WD NH RETIREMENT	0.00	3,050.00	0.00
2-5039 - WD FICA EXPENSE	2,846.15	2,800.00	2,900.00
2-5040 - WD LEGAL EXPENSE	48.50	300.00	300.00
2-5042 - WD AUDIT EXPENSE	3,500.00	3,500.00	3,500.00
2-5046 - WD LIABILITY INSURANC	1,758.38	1,835.00	1,890.00
2-5047 - WD HEALTH INSURANCE	1,527.88	3,362.00	1,825.00
2-5048 - TRANSFER OUT-Cap Res (WD Cap Imp)	0.00	0.00	5,788.00
2-5049 - TRANSFER OUT-Cap Res (Water Emerg)	15,434.00	15,434.00	7,014.00
2-5050 - WD OFFICE EXPENSE	1,541.41	1,500.00	1,500.00
2-5051 - WD TELEPHONE	917.17	1,400.00	1,200.00
2-5052 - WD ELECTRICITY	10,990.28	11,000.00	12,000.00
2-5054 - WD FUEL/PROPANE	630.87	1,000.00	1,000.00
2-5060 - WD CONSULT/TRAIN	258.00	500.00	400.00
2-5062 - WD FEES/REGISTRATION	5,715.47	2,800.00	2,800.00
2-5064 - WD FACILITY MAINT	6,141.12	7,000.00	7,000.00
2-5074 - WD TRUCK EXPENSES	1,971.40	2,000.00	2,000.00
2-5078 - WD EQUIP PURCH/MAINT	1,187.50	3,000.00	1,500.00
2-5094 - WWL WATER PURCHASES	56,633.60	55,000.00	60,500.00
2-5096 - WD CONTRACT LABOR	33,218.50	35,000.00	38,500.00
2-5097 - WD WATER ASSISTANT	258.25	1,000.00	1,000.00
2-5098 - WD WATER DEPT MANAGER	21,136.39	20,553.00	21,573.00
2-5099 - WD BATH SERVICE FEE	3,245.00	3,245.00	3,183.00
Total Expenses	183,881.31	190,340.00	\$193,155.00

ADDENDUM A:
Revised Procedural Formula to bill Bath (Out of District) Water Service District Charge 03/14/20

Procedural Formula to bill Bath (out of District) Water Service District Charge		EXAMPLES* *Also see "worksheet 1"	2018	2019	2020
Step 1	Determine the allocation amount of District water expenses using steps A-D below.				
	A Take 50% of the apportioned accounts in the current District Budget (see table 1.1 for accounts)	\$56,268.50	\$18,378	\$18,644	\$18,789.00
	B Add in the 100% accounts from the District Budget (see table 1.1 for accounts)	\$79,412	\$53,950	\$54,580	\$53,665.00
	C Take the current Social Security and Medicare percentage of the apportioned payroll (see table 1.1 for accounts) and the water department payroll:	\$3,309.38	\$0	\$0	\$0
	i (Expense lines 2-5010+2-5097+2-5098) * current social security rate	(5200+1500+26000) .062	\$0	\$0	\$0
	ii (Expense lines 2-5010+2-5097+2-5098) * current Medicare rate	(5200+1500+26000) .0145	\$0	\$0	\$0
	iii i + ii = iii	\$3,309.38	\$0	\$0	\$0
Step 2	D Add A+B+C=District portion of Water Expenses	\$138,989.88	\$72,328	\$73,224	\$72,454.00
	Find the combined valuation for Mountain Lakes and Bath (out of District)				
	A Find the valuation for Mountain Lakes	47,506,100	46,184,753	46,140,603	46,575,766
Step 3	B Find the valuation for Bath (out of District)	2,177,100	2,117,200	2,139,700	2,140,300
	C Total Combined Valuation (A+B)	49,683,200	48,301,953	48,280,303	48,716,066
	Find the percentages allocated to Haverhill and Bath (out of District). Do this by adding both valuations together and finding the proportion of each.				
Step 4	A Haverhill	47,506,100/49,683,200	95.6%	95.6%	95.61%
	B Bath (out of District) rounded to the nearest tenth of a percent	2,177,100/49,683,200	4.38%	4.43%	4.39%
Step 5	Find the dollar amount allocated to Bath. Multiply answers from Step 3B and Step 1D.	102112*4.38% = \$4474.51	\$3,170	\$3,245	\$3,183.206
Step 6	Determine the debt service fees for the Bath (out of District) residents by dividing the answer from Step 4 by the total number of water customers in the Bath section of Mountain Lakes. Round the number to the nearest whole dollar. Add this number to the yearly base rate on the Water Dept Budget for total to charge the Bath residents (out of District customers).	4474/15 = 298	\$211	\$216	\$212
		298 + 600	\$761	\$791	\$787
Step 7	Multiply the number of Bath water customers by the first Step 5 answer. Enter this figure as an expense item for the Water Dept Budget.	15 * 298 = 4470	\$3,170	\$3,245	\$3,183
	Enter the same figure from Step 6 as a revenue item in the District budget.	\$4,470.00	\$3,170	\$3,245	\$3,183

This calculation is dictated in the NH PUC rulings of 2008 & 2009

Mountain Lakes Proposed Distribution of District Water Costs of "All Water Customers"

50% Basis Accounts	2020 Gen Op Budget	50% of 2020 Gen Op Budget	NOTES	100% Basis Accounts	100% of 2020 Gen Op Budget
5002-1 - Commissioner	\$ 9,000	\$ 4,500		5035-1 - Dam Loan	\$ 7,600
5004-1 - Treasurer	\$ 750	\$ 375		5036-1 - FPR Bond	Paid off/F2018
5006-1 - Clerk	\$ 125	\$ 63		5037-1 - WGBS Water Bond	\$ 29,665
5008-1 - Moderator	\$ 125	\$ 63		5038-1 - Passumpsic Lower Dam Loan	\$ 16,400
5010-1 - District Admin	\$ -	\$ -	allocated directly to water budget	*And any other loans in the future	\$ 53,665
5013-1 - Maintenance Assistant	\$ -	\$ -	allocated directly to water budget	used for the Water System	
5028-1 - UE Insurance	\$ 500	\$ 250			
5030-1 - Worker's Comp	\$ 2,153	\$ 1,077			
5044-1 - Professional Services	\$ -	\$ -	allocated directly to water budget		
5040-1 - Legal Expense	\$ -	\$ -	allocated directly to water budget		
5042-1 - Audit Expense	\$ -	\$ -	allocated directly to water budget		
5048-1 - Office Supplies	\$ -	\$ -	allocated directly to water budget		
5051-1 - Telephone/Internet-Gen.Op	\$ 3,200	\$ 1,600			
5052-1 - Electricity-Gen.Op	\$ 3,900	\$ 1,950			
5054-1 - Fuel/Propane-Gen.Op	\$ 2,000	\$ 1,000			
5056-1 - Printing/Ad-Gen.Op	\$ 700	\$ 350			
5058-1 - Water Charge-Gen.Op	\$ 575	\$ 288			
5060-1 - Consulting/Train-Gen.	\$ 2,350	\$ 1,175			
5062-1 - Fees/Registration-Gen.Op.	\$ 1,800	\$ 900			
5064-1 - Facility Oper-Gen.Op	\$ 7,000	\$ 3,500			
5065-1 - Snow Plow/Lawn Mow	\$ 3,400	\$ 1,700			
5070-1 - Shop/Supplies-Gen.Op	\$ -	\$ -			
5072-1 - Equip.Purchase-Gen.Op	\$ -	\$ -			
5076-1 - Building Maint-Gen.Op	\$ -	\$ -			
5078-1 - Equip.Maint-Gen.Op	\$ -	\$ -			
				\$ 18,789	\$ 53,665.00

This calculation is dictated in the NH PUC rulings of 2008 and 2009.

**MOUNTAIN LAKES DISTRICT AND WATER DEPARTMENT
PROPOSED WARRANT ARTICLE FUNDING SOURCES
FOR 2020**

Article No.	Amount	Purpose / Destination Fund	Funding Source			NOTES
			Taxation	User Fees	Gen Op Fund Balance	
1	\$226,460	General Operating Fund	\$226,460.00			
2	\$180,353	Water Department Operating Fund		\$180,353.00		
3	\$7,014	WD Water Emergency CRF		\$7,014.00		
4	\$5,788	WD Capital Improvement CRF		\$5,788.00		Water Source Pump Testing
5	\$15,000	MLD Fac Maint., Improv & Equip CRF			\$15,000.00	\$5000 Lodge Proj, \$5000 Office Bldg, \$5000 Security System
6	\$3,000	MLD Gen Op Legal Expenses CRF			\$3,000.00	
7	\$1,500	MLD Planning Board Legal Expenses CRF			\$1,500.00	
8	\$1,000	MLD Planning Docs Updates CRF			\$1,000.00	
9	\$10,000	MLD Future Dam Projects CRF			\$10,000.00	
10	\$10,000	MLD Infrastructure CRF	\$10,000.00			New CRF - Bear Road Project
11	\$0	MLD Office Software CRF				Change Purpose to Office Software & Equipment
12	\$2,000	MLD Office Software & Equipment CRF			\$2,000.00	
13	\$0	Water Tariff Wording Changes				Changes to Paragraph 22 & 23 re: account payment
14	\$0	Suggested WA - Accept Donations				Board given authority to accept personal property donations
15	\$0	Suggested WA - TANS				Board given authority to issue tax anticipation notes
16	\$0	Suggested WA - Board to Set/Est Fees				Board given authority to set and establish fees
\$462,115		TOTALS	\$236,460.00	\$193,155.00	\$32,500.00	\$0.00

Abbreviation Key: CRF=Capital Reserve Fund WA=Warrant Article FB=Fund Balance WD=Water Department GenOp=General Operating Fund

Mountain Lakes District Fund Report

As of the MONTHS ending DECEMBER 31, 2019

BANK ACCOUNTS *				
Account Type	Account Name	Rate	Balance **	
Checking	WGSB-Mountain Lakes District - General Op/General Fund	NEW 0.10%	\$118,226.43	
Investment Acct	NHPDIP - Mountain Lakes District - Gen Op Fund - 0001	1.89%	\$10,236.04	
ICS Sweep Acct.	WGSB-General Op Investment Account	0.15%	CLOSED	
Checking	WGSB-Mountain Lakes Water Department - Water Fund	NEW 0.10%	\$4,816.86	
Investment Acct	NHPDIP - Mountain Lakes District - Water Fund - 0002	1.89%	\$40,616.73	
Money Market	Passumpsic-Water Department Investment Account	0.10%	CLOSED	
Checking	Mountain Lakes Recreation - Recreation Revolving Account	NEW 0.10%	\$1,608.27	
TOTAL			\$175,504.33	

WGSB ICS account and Passumpsic money market closed Oct. 23, 2019 with transfers to new NHPDIP accounts.

New rates on WGSB checking accounts effective with October 2019 statement.

TRUSTEE ACCOUNTS***				
Account Type	Account Name	Rate	Balance	
Capital Reserve Fund	Mountain Lakes Recreational Facilities	2.20%	\$4,720.83	
Capital Reserve Fund	Mountain Lakes Facility Maint, Improvement, & Equipment	2.20%	\$2,024.00	
Capital Reserve Fund	Mountain Lakes Water Department Capital Improvement	2.20%	\$5,523.16	
Capital Reserve Fund	Mountain Lakes Water Emergency Fund	2.20%	\$7,763.39	
Capital Reserve Fund	Mountain Lakes General Op Legal Expenses	2.20%	\$3,394.11	
Capital Reserve Fund	Mountain Lakes Planning Board Legal Expenses	2.20%	\$755.90	
Capital Reserve Fund	Mountain Lakes Forestry Management Fund	2.20%	\$3,209.84	
Capital Reserve Fund	Mountain Lakes Planning Docs Update	2.20%	\$1,036.95	
Capital Reserve Fund	Mountain Lakes District Vehicle Purchase, Maint. & Equip	2.20%	\$82.84	
Capital Reserve Fund	Mountain Lakes Future Dam Projects	2.20%	\$1,732.79	
Capital Reserve Fund	Mountain Lakes Office Software	2.20%	\$4,075.13	
TOTAL			\$34,318.94	

NOTE: Rate equals current earnings on accounts - does not include management fees

LIABILITY ACCOUNTS				
Account Type	Account Name	Rate	Balance	
Loan (WGSB)	2007 Dam Improvement Project (maturity 2026)	3.10%	\$43,745.37	
Loan (WGSB)	2005 Water Project (maturity 2025)	3.10%	\$150,000.00	
Loan (Passumpsic)	2015 Lower Dam Outlet Project (maturity 2035)	2.79%	\$193,746.52	
TOTAL			\$387,491.89	

* The District maintains separate cash accounts for the two main funds: General Fund and Water Dept. Fund. Each fund also has a corresponding NHPDIP investment account.

** Please note these are cash account balances only. For information on the District's fund balances (also known as "fund surplus"), please see the 2018 Financial Statements and Independent Auditor's Report from Vachon Clukay & Co., PC

*** Held by Charter Bank and Trust and administered by the Trustee of the Trust Fund. Commissioners are authorized agents to expend.



Notes and Questions

Chris Demers called the meeting to order at 10:35 am, then led the group in the Pledge of Allegiance. Mr. Demers introduced the following people: District Commissioners Robert Long, Mary Houde, and Mike Roberts; District Clerk Karen Rajsteter; Administrative Assistant Kristi Garofalo; Supervisors of the Checklist Charlene Aldrich, Carol Norcross, and Regis Roy; and District Legal Counsel Christine Fillmore.

Mr. Demers read from the annual booklet the Memoriam dedicated to District Treasurer Dan Brady who passed away unexpectedly in January. He then explained the Rules of Procedure for the meeting.

Article 01: Appropriate Funds for General Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred Thirty-One Thousand Nine Hundred Ninety-Five Dollars (\$231,995) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Mike Roberts

SECONDED BY: Mark Johanson

ARTICLE 01: PASSED

Bob Long reported the increase was mostly attributed to District position and benefit changes including: Administrative Assistant position becoming full-time District Administrator, NH State Retirement Fund contributions started for full-time District employees, and personnel cost allocation changes between General Fund and Water Department.

Article 02: Appropriate Funds for Water Dept. Operations

To see if the District will vote to raise and appropriate the sum of One Hundred Seventy-Four Thousand Nine Hundred and Six Dollars (\$174,906) for the operation of the Mountain Lakes Water Department, with said funds to come from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Mike Roberts

SECONDED BY: Robert Roudebush

ARTICLE 02: PASSED

Bob Long reported the 2019 water fee would be increased by \$25 to \$575. Further discussion noted an increase of \$30 to \$791 for Bath customers. He attributed the increase to a mid-year 10% increase received from Woodsville Water & Light. The District also added an outside contractor to be on call for emergency services which will give Don Drew time to work on other projects. Funds were also needed to repair/replace old pipes in the system. Ten water meters have been placed in several homes to give an idea of usage and to aid in determining where leaks are occurring.

Article 03: Appropriate Funds to Water Emergency CRF

To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Four Hundred Thirty-Four Dollars (\$15,434) to be added to the Water Emergency Capital Reserve Fund (established in 1993, amended 1995 and 2015). This sum to be funded from Water Department User Fees. No additional amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Robert Roudebush

SECONDED BY: Patricia Brady

ARTICLE 03: PASSED

Article 04: Appropriate Funds to Gen Op Legal Expenses CRF

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes General Operations Legal Expenses Capital Reserve Fund previously established in 2014. The Commissioners recommend this article. (Majority vote required)

MOTION BY: David Martella

SECONDED BY: Robert Roudebush

ARTICLE 04: PASSED

Article 05: Appropriate Funds to Planning Board Legal Expenses CRF

To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the Mountain Lakes Planning Board Legal Expenses Capital Reserve Fund previously established in 2014. The Commissioners recommend this article. (Majority Vote Required)

MOTION BY: Patricia Brady

SECONDED BY: Robert Roudebush

ARTICLE 05: PASSED

Article 06: Appropriate Funds to Planning Board Legal Documents Updates CRF

To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the Mountain Lakes Planning Board Legal Documents Update Capital Reserve Fund (established in 2016, amended in 2018). The Commissioners recommend this article. (Majority Vote Required)

MOTION BY: Robert Roudebush

SECONDED BY: David Martella

ARTICLE 06: PASSED

Article 07: Appropriate Funds to Future Dam Projects CRF

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes Future Dam Projects Capital Reserve Fund previously established in 2016. This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority Vote Required)

MOTION BY: Mark Johanson

SECONDED BY: David Martella

ARTICLE 07: PASSED

Article 08: Appropriate Funds to Office Software CRF

To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Mountain Lakes Office Software Capital Reserve Fund previously established in 2018. This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Chris Roberts

SECONDED BY: Mark Johanson

ARTICLE 08: PASSED

Article 09: Appropriate Funds to Recreational Facilities CRF

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes Recreational Facilities Capital Reserve Fund (established in 1992, amended in 1994). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Robert Roudebush

SECONDED BY: Dorothy Long

ARTICLE 09: PASSED

Mary Houde reported the request would replenish the Recreational Facilities Capital Reserve Fund and include planned repairs of the pool heating system in spring.

Article 10: Appropriate Funds for Lodge Exterior Projects

To see if the District will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) for the purpose of making Lodge exterior repairs and renovations. This amount to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Mark Johanson

SECONDED BY: Patricia Brady

ARTICLE 10: PASSED

Article 11: Appropriate Funds for Beach Picnic Tables

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of purchasing picnic tables for the District beaches. This amount to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Dorothy Long

SECONDED BY: Ann Edson

ARTICLE 11: PASSED

Mary Houde reported the newer composite material tables on the Upper Lake are holding up well and plans are to add five new composite tables on the Lower Lake beach. Some of the old wooden tables may be moved for use at the Lodge.

Article 12: Appropriate Funds for Utility Court/Fencing Repair

To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of making repairs to the Utility Court and its fencing. This amount to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Mark Johanson

SECONDED BY: Robert Roudebush

ARTICLE 12: PASSED

District Legal Counsel Christine Fillmore spoke briefly to explain the sentence "The Commissioners recommend this article" was included in the wording for Articles 13-20 in error and noted the Commissioners had not voted and did not take a position for or against Articles 13-20.

Article 13: Adopt Amendment #1 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No.1 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance.

Amendment No. 1 would replace the existing Mountain Lakes District Zoning Ordinance with a revised Zoning Ordinance incorporating modifications to the organization and numbering for clarity, updates required by state law, and several revisions, including but not limited to: remove references

to and certain elements of private property covenants throughout the Ordinance, revise accessory dwelling unit provisions (Article 3), add specific criteria for Special Exceptions (Article 3), address maintenance of private roads (Article 4), add provisions for temporary signs (Article 4), expand opportunities for home occupations (Articles 3 & 6), incorporate minimum lot size as required by town and state (Article 3) while including provisions for building on preexisting lots (Article 5), revise definitions (Article 8), clarify throughout the Ordinance that Zoning Officer and Planning Board are acting as designees of the Commissioners when administering the Zoning Ordinance, and add provisions for Equitable Waivers of Dimensional Requirements (Article 9). (Majority vote required)

MOTION BY: Don Dubrule
ARTICLE 13: PASSED

SECONDED BY: Robert Roudebush
BALLOT VOTE: AYES=35, NAYS=2

Article 14: Adopt Amendment #2 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 2 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance.

Amendment No. 2 would replace "Commercial Use" in Section 303, Special Exception Use with two new more specific categories of commercial uses, "Recreation Business" and "Property Management or Property Maintenance Business." Adds intent to Article 7 Commercial Use and new definitions to Section 802 accordingly. (Majority vote required)

MOTION BY: Robert Roudebush
ARTICLE 14: PASSED

SECONDED BY: Mike Bonanno
BALLOT VOTE: AYES=35, NAYS=2

Article 15: Adopt Amendment #3 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 3 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 3 would add a 50-foot setback from lakes and perennial streams to Section 303, Area and Dimensions to protect water quality. (Majority vote required)

MOTION BY: Robert Roudebush
ARTICLE 15: PASSED

SECONDED BY: David Martella
BALLOT VOTE: AYES=29, NAYS=8

Article 16: Adopt Amendment #4 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 4 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 4 would add a new section "Outdoor Lighting" to Article 4 General Provisions. (Majority vote required)

MOTION BY: David Martella

SECONDED BY: Patricia Brady

ARTICLE 16: PASSED

BALLOT VOTE: AYES=29, NAYS=8

Article 17: Adopt Amendment #5 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 5 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 5 would add a new Shoreland Protection Overlay District to protect Mountain Lakes water quality and ecosystems. (Majority vote required)

MOTION BY: Patricia Brady

SECONDED BY: Robert Roudebush

ARTICLE 17: PASSED

BALLOT VOTE: AYES=32, NAYS=5

Article 18: Adopt Amendment #6 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 6 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 6 would add a new Steep Slope Overlay District to protect Mountain Lakes water quality and preserve the natural topography. (Majority vote required)

MOTION BY: Tom Eighmy

SECONDED BY: Patricia Brady

ARTICLE 18: PASSED

BALLOT VOTE: AYES=29, NAYS=8

Article 19: Adopt Amendment #7 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 7 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 7 would add a new Wetlands Conservation Overlay District to protect Mountain Lakes wetlands and their buffers. (Majority vote required)

MOTION BY: Robert Roudebush

SECONDED BY: David Martella

ARTICLE 19: PASSED

BALLOT VOTE: AYES=31, NAYS=5

Article 20: Adopt Amendment #8 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 8 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 8 would change the front setbacks in Section 303 in both named and numbered sections. The front setback for the numbered sections is currently 20 ft. and for the named sections it is currently 50 ft. Setbacks are currently measured from the front lot line if known. This amendment would make the front setback 65 ft. for all lots, measured from the centerline of the road as constructed. It would also include a new road frontage requirement of 80 feet, 50 feet if on a cul-de-sac. (Majority vote required)

MOTION BY: Robert Roudebush
ARTICLE 20: PASSED

SECONDED BY: Gail Dubrule
BALLOT VOTE: AYES=21, NAYS=14

Article 21: Elect District Officers

To elect the following District officers: 1) A Commissioner for a term of three (3) years. 2) A District Clerk for a term of one (1) year. 3) A Treasurer for a term of one (1) year.

MOTION BY: Mike Roberts SECONDED BY: Patricia Brady
ARTICLE 21: PASSED, INDIVIDUAL ELECTION DETAILS BELOW.

COMMISSIONER NOMINEE: Mark Johanson

NOMINATED BY: Robert Roudebush SECONDED BY: Patricia Brady

As there were no other nominations, the Moderator closed the nominations and requested the Clerk to cast 1 ballot for Mark Johanson for Commissioner for the term of (3) years.

DISTRICT CLERK NOMINEE: Karen Rajsteter

NOMINATED BY: Patricia Brady SECONDED BY: Mark Johanson

As there were no other nominations, the Moderator closed the nominations and requested the Clerk to cast 1 ballot for Karen Rajsteter for District Clerk for the term of (1) year.

TREASURER NOMINEE: Robert Roudebush

NOMINATED BY: Fred Garofalo SECONDED BY: Mark Johanson

As there were no other nominations, the Moderator closed the nominations and requested the Clerk to cast 1 ballot for Robert Roudebush for Treasurer for the term of (1) year.

Article 22: Any Other Legal Business

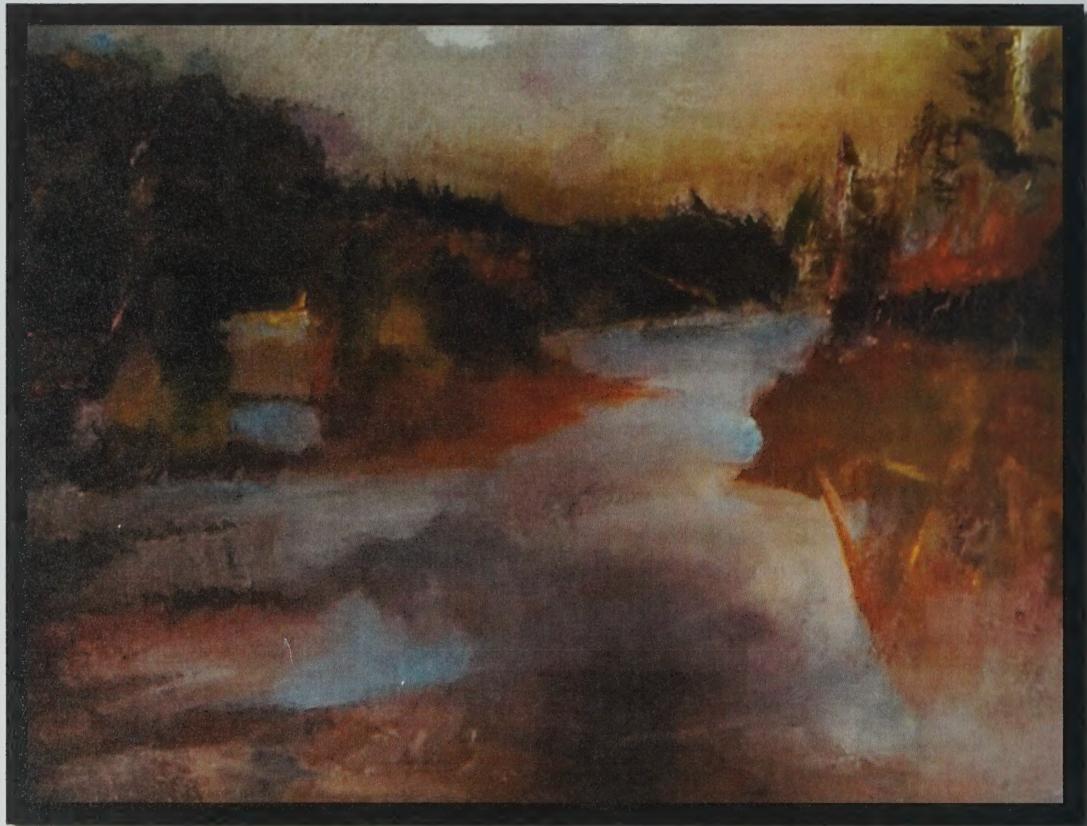
To transact any other business that may legally be brought before the District Meeting.

MERITORIOUS ACHIEVEMENT AWARD: Daniel J. Brady, Jr.

Bob Long read the inscription on the glass flame-shaped award given to Patricia Brady in honor of Dan Brady. Patricia Brady and family thanked the District for the honor.

There being no further business to transact, the Moderator adjourned the meeting at 1:15 PM.

Respectfully submitted,
Karen Rajsteter, District Clerk



"Upper Mountain Lake"

Painting by Linda Johanson

2019 PERSON OF THE YEAR

Meritorious Achievement Award



DANIEL J. BRADY, JR.

1941-2019

Dan passed away unexpectedly on Jan. 13, 2019. We will always miss him, but we're privileged to have known him.

At the 2019 Annual Meeting, Commissioner Bob Long read the award inscription and presented it to Dan's wife, Patricia.

"Successful is the person who leaves the world better than they found it, who never fails to see the best in others, or to give the best of themselves."

"Awarded in recognition of many years of dedicated service to the Mountain Lakes Community"

*"By word and deed your presence enriched our community
and served as an inspiration to all."*



Memories from 2019

